

The Cheyenne Regulators Inc. By-Laws

Article I -Name/Purpose

The name of this Association will be The Cheyenne Regulators, Inc.

The purpose of this Association will be to hold shooting matches.

Article II -Memberships

Regular Members: (VOTING) any person is eligible for membership in the Association if he or she makes payment of dues.

Junior members: (NON-VOTING) under eighteen (18) may be enrolled and participate in Association activities under the supervision of a parent or guardian.

Every member of this Association will be encouraged to become a member of the Single Action Shooting Society (SASS) and/or the National Rifle Association (NRA).

All members agree to abide by the by-laws of this Association.

Article III -Membership Dues

Membership payment schedule and dues are set by the Executive Board in October for the next calendar year.

Article IV -Meetings

Membership Meetings will be held monthly.

During the Membership Meeting those members that are present plus One (1) board member will constitute a quorum.

Executive Board Meetings will be held monthly. At least Two (2) Executive Board members must be present to constitute a quorum. Executive Board Meetings are open to all. Non board members may not participate in discussions unless asked to present information regarding an item on the agenda, or have had an item placed on the agenda for Executive Board consideration.

Special Meetings may be called by the President, the Executive Board, or a two thirds (2/3) majority of the Regular Members with a ten (10) day prior written notice of the date, place, time, and purpose of the Special Meeting. No business will be transacted except that stated in the notice.

Article V -Officers and Territorial Governor

Officers of this Association will be over twenty one (21) years of age, a member of The Cheyenne Regulators for a minimum of 6 (six) months prior to nomination or appointment and a Wyoming Resident.

The President, Secretary and Treasurer will constitute the Executive Board of this Association.

The Executive Board will have supervision, control and management of all activities of the Association. Any decision of the Executive Board, except Article IX, Expulsion, may be reversed by a two thirds (2/3) majority of votes cast by Regular Members present at a Membership Meeting within sixty (60)days after the expulsion.

The Territorial Governor will be a Cheyenne Regulators member, a SASS life member and meet all SASS requirements for this position. He/she will serve as the liaison between the Cheyenne Regulators and SASS.

Article VI -Election, Appointments, and Terms

The election of new officers will be held every 2 (two) years at the December Membership Meeting, odd years, with the term of office beginning January 1, even years.

All officers will be elected for a term of two (2) years.

A vacancy in the Executive Board will be filled by Presidential appointment, subject to the approval of the Regular Members at a Membership Meeting. The appointee will serve until the next election for that position. When more than one (1) board vacancy exists, new officers will be elected at a Membership Meeting to fill the vacancies for the remainder of the un-expired terms. Should the office of the President become vacant the remainder of the Executive Board will select, from its members, a President pro-tem, to preside over the next Membership Meeting of this Association in order to elect a new President.

No member will hold more than one (1) office at a time.

The Territorial Governor Election and term will coincide with the elections of other Association Officers.

All officers will be elected by a majority of votes cast by the Regular Members of this Association.

Article VII -Duties of Officers and Committees

President: The President will preside at all meetings of this Association and of the Executive Board. The President will be the liaison between the property-owner, insurance company, City of Cheyenne, County of Laramie, State of Wyoming, and all SASS shooting clubs and the membership. The President will supervise the management and maintenance of the leased areas to include an inventory of all Association assets. The President will be an ex-officio member of all committees, with the exception of the Nominating/Election Committee and the Financial Review Committee, and will perform all duties that pertain to the office.

Secretary: The Secretary will prepare and forward all official correspondence and all required reports. The Secretary will notify all members of Membership, Executive Board and Special Meetings, and will keep a true record of all meetings of this Association. The Secretary will have custody of all documents and forms pertaining to the business of the Association. The Secretary will be responsible for the posting of Membership Meetings Minutes. The Secretary will be responsible for notifying the membership of dues renewal and when required by the President.

Treasurer: The Treasurer will have charge of all general funds of the Association, and place funds in banks or institutions that have been approved by the Executive Board. Money will be withdrawn only by check signed by the Treasurer and President or Secretary, for the payment of debts incurred by the Association. The Treasurer will keep an accurate account of all transactions and render a detailed report at any meeting of the Association when requested. The Treasurer will submit an un-audited annual balance sheet, income statement and all supporting documentation to the Executive Board in December, for review and audit by the Financial Review Committee. The Treasurer will maintain a one hundred dollar (\$100.00) petty cash fund for use at Regulator shooting matches.

Nominating/Election Committee: Nominating/Election Committee of three (3) Regular Members, not currently serving on the Executive Board will be appointed by the Executive Board by the September Membership Meeting, and will serve until the elections are completed.

The committee will present nominations at the October Membership Meeting. Additional nominations will be accepted from the floor until the close of nominations. The committee will prepare ballots and specially marked return envelopes for mailing to all Regular Members. Ballots will be prepared and marked in some unique manner as to prevent easy duplication. The envelopes will bear the inscription "Ballot – Do Not Open until the December Regulator Membership Meeting." The ballots, ballot envelopes, and instructions will be mailed to all Regular Members of record of the October Membership Meeting no later than November 15 of an odd year. The committee is responsible for counting the official ballots and presenting the election results at the December Membership Meeting.

Financial Review Committee: A Financial Review Committee of three (3) Regular Members, not serving on the Executive Board for the year that is being reviewed will be appointed by the Executive Board by the January Membership Meeting and will serve until the financial review and audit has been presented to the membership.

The committee will perform an internal review and audit of all financial records of the Association from the preceding year. The committee will present a written report with recommendations at the March Membership Meeting.

Article VIII -Removal of an Officer

An officer of the Executive Board may be removed for just cause. Reasons will be submitted in writing and signed by five (5) Regular Members, stating the facts and delivered to the Executive Board, not to include the subject Officer. The officer will be advised of the reason for their pending removal in writing at least seven (7) days prior to the next Membership Meeting. Responses to reasons for pending removal will be heard before the members at the Membership Meeting prior to the vote. A 2/3 majority vote is required for removal.

Article IX -Expulsion

A member may be expelled by a unanimous vote of the Executive Board for just cause. Allegations may be made by any Regular Member, and will be filed with the Secretary, who will immediately notify the President. Allegations will be in writing, clearly stating the facts, and accompanied by all affidavits or exhibits which are to be used in their support. The President will present the allegations at the next Executive Board meeting after the accused has been advised of the reason for their pending removal in writing at least seven (7) days prior to the aforementioned Executive Board meeting. The accused may have counsel at the meeting to refute allegations.

A unanimous vote of the Executive Board will be required for expulsion.

The expelled person may file a petition for redress within thirty (30) days of the Executive Board's decision with the Secretary, who will notify the President within forty eight (48) hours. The President will present the petition for redress at the next Membership Meeting. The expelled person may have counsel at that meeting. A two thirds (2/3) vote of the Regular Members at that meeting will be required to reverse the expulsion.

Article X -Finance

The capital of this Association will consist of property as acquired, including any real property, by leasehold, or fee title, which it may acquire and hold in accordance with the law, money paid into the treasury of the Association by the members as dues, fees and assessments, or received by the Association from other sources.

The highest amount of indebtedness or liability, direct or contingent, to which the Association may at any time subject itself will be subject to the limitations of law and approval of the Corporation Commission of Wyoming, and will not exceed eighty (80) percent of the assets. The asset value of real estate and improvements will be the appraised value of the property.

No obligations and/or other encumbrances against the real property of the Association may be made without the approval of two thirds (2/3) of the members in attendance at a Membership Meeting.

All requests for purchases or contracts exceeding \$300.00 that are not regular operating expenses will have Executive Board approval prior to purchase.

All monies in the name or care of the Cheyenne Regulators will be deposited in the approved banks within five (5) business days.

All receipts for reimbursement must be signed by the member requesting reimbursement and have both a legible printed name of the person requesting funds and the reason for expenditure.

Article XI -Amendments

Amendments to the by-laws may be submitted by a minimum of five (5) Regular Members of the Cheyenne Regulators at any Membership Meeting

Proposed amendments to the by-laws must be approved by two thirds (2/3's) majority of the Regular Members present at the next Membership Meeting AFTER the amendments are submitted and proposed amendments distributed to all Regular Members to occur no more than five (5) days after being submitted.

Amendments that have been submitted and voted down cannot be resubmitted for one (1) year, similar and like amendments included.

Article XII -Dissolution

Upon dissolution of this Association, any monies remaining in the treasury and/or any property of the Association will be donated to Wyoming nonprofit youth shooting organizations to be named by the Executive Board.